

L-0009
REPORT A CLUE OR FIND

CONDITIONS

The team you are supporting has just found a clue that might be related to the search target.

OBJECTIVE

Correctly transmit a report to mission base containing all required information.

TRAINING AND EVALUATION

Training Information Outline

1. When a clue is found, mission base needs to know immediately in order to adjust the search accordingly. You should report the clue quickly and accurately, and suggest to mission base if any personnel (such as the police) should be called out to look at the clue. Also remember that eavesdroppers might be listening in. Be careful how you phrase things to avoid causing undue excitement or panic.

2. To report a clue or find:

- a. Determine the location of the clue using one of the approved methods (grid, polar plot or lat/long - the CAP grid system is not precise enough for clue reporting)
- b. Determine several conditions of the clue, survivor or victim, and resource needed.
- c. Make sure you have searched the immediate area for other clues.
- d. Prepare the Report using the format below.
- e. Establish good communications with mission base or with a relay station.
- f. Send the Report in the following format:

NOTE: "TX"=You "RX"=Mission Base

TX: "I have a clue report for the mission coordinator or ground operations officer. Advise when you are ready to copy, OVER."

RX: "Roger, proceed, OVER."

TX: "Location: (Sends location in grid coordinates, polar plot, etc.), OVER."

RX: "Roger, continue, OVER."

TX: "Found (Sends clue description.)"

RX: "Roger, continue, OVER."

TX: "(Send status of clue - marked, bagged, etc.)"

RX: "Roger, what resources do you need, if any? OVER"

TX: "(Tell the mission radio operator what, if anything)"

(For resources needed:

- 1: No resources needed. Rescue can be accomplished with forces on hand.
- 2: Advanced Life Support required.
- 3: Fire Suppression Personnel required.
- 4: Medical Examiner or Coroner required
- 5: Law Enforcement Personnel required.
- 6: Hazardous Materials Team required.
- 7: Additional Ground Teams required, OVER

RX: "Roger, I'll pass that on immediately, OVER"

TX: "Standing by for further instructions."

g. Avoid conjecture. Don't make guesses over the radio as to what the clue means. If mission base wants your analysis, they will request it.

h. Avoid inflammatory or unclear descriptions that could unduly excite eavesdroppers. For example do not say, "We've found a pile of bloody clothing." Instead, say, "Found one pair of jeans, size 12 and one white T-shirt. Both are dirty and have possible bloodstains."

Evaluation Preparation

Setup: Prepare a description of a clue/find and write it down. Ensure you include the location of the clue using one of the objective techniques, the description and current status of the clue, and additional resources the team needs. Provide the individual with a copy of the clue report format above.

Brief: Advise him that his team has just found a clue. Tell him you will play the role of mission base and the team leader. Give him the written clue and tell him to read it and ask any questions. When he is ready, advise him to prepare a clue report and send it to you using the format of this task, pretending he is using a radio, within 5 minutes. He can refer to the task guide.

Evaluation

| <u>Performance measures</u> | <u>Results</u> | |
|--|----------------|---|
| 1. Correctly contacts mission base and tells them he has a clue report, and that they should prepare to copy. | P | F |
| 2. Correctly transmits the location of the target using any of the authorized methods (grid, lat/long, etc.) | P | F |
| 3. Correctly transmits a description of the clue. | P | F |
| 4. Correctly transmits the current status of the clue. | P | F |
| 5. Correctly sends the item numbers for all resources needed. | P | F |
| 6. Transmits that he is standing by for further instructions. | P | F |
| 7. Has mission base read back the message. Makes corrections as needed. | P | F |
| 8. Uses the correct format and verbiage. | P | F |
| 9. Does not use imprecise or unnecessarily graphic terms. | P | F |
| 10. Avoids conjecture. | P | F |
| 11. Completes all steps within 5 minutes. | P | F |
| Student must receive a pass on all performance measures to qualify in this task. If the individual fails any measure, show what was done wrong and how to do it correctly. | | |